



FINANCIAL GUIDELINES

Wisconsin Health Fund Dental Center (WHFDC) strives to make dental care as accessible as possible. Since the cost of dental care can be a barrier to good oral health, the following Financial Guidelines have been created to give patients options to accommodate their needs.

Payment:

Payment is due in full on the day of service, if Care Credit financing has not been arranged. All dental procedures that involve multiple appointments will require payment of ½ the total charge or ½ the co-insurance amount at the initial visit, and the remaining balance due on the date of completion.

Payment Options:

- Cash
- Check (valid ID required)
- MasterCard, Visa, or Discover Card
- Care Credit (for qualified applicants)

Plans include:

3, 6, & 12 months interest free financing

*Extended payment options are available with competitive interest rates

Dental Insurance:

Insurance is a contract between the patient and the insurer. The holder of the account is ultimately responsible for any charges not covered by insurance.

Patients with dental insurance (including WHF) must pay their portion of charges in the manner listed above (Payment Options). A patient's portion includes any co-payments, co-insurances, deductibles, and additional costs excluded by your plan. The initial amount collected is based on initial data from your plan. Only a patient's insurance company can determine patient responsibility, thus the actual amount due can vary from the original amount collected. You will be billed for any remaining balance. Payment will be due in full on the day of services if assignment of benefits goes to the patient.

If insurance plan data is not available, the full cost of the procedure will be collected on the day of service. If and when your insurance information is provided, WHF will submit the claim, and any payment received will be refunded.

Failure to Appear: A \$25.00 fee applies for **failure** to appear for appointments. WHF appreciates at least 24-hour advance notice for all cancellations.

A 48-hr advance notice is required for appointment cancellations with a specialist (ie. oral surgeon, root canal specialist). Failure to comply will result in a fee.

Returned Checks: A \$25.00 fee will be assessed on all returned checks.

Incomplete Treatment: Charges will incur when significant dentist time and lab costs have been put into a procedure for which a patient fails to return for completion.

**** WHF reserves the right to adapt the above policy based on past history of delinquencies****

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